



**New Bern Mardi Gras • Saturday, February 26, 2022 • 11 AM - 5 PM**

**VENDOR REGISTRATION**

**Registration Deadline: January 31, 2022 @ 5 PM**

**(or when capacity reached)**

**Setup will be two hours prior to the event and take-down will be one hour after the event.**

**Registration includes city's fee:**

10x10 single space: \$65

10x20 double space: \$100

Food Trucks: \$100

**IMPORTANT:** Vendors **MUST** be in place for the entire event from 11 a.m. to 5 p.m.

**REGISTRATION:** You may also mail your form with your payment to: Ghent Neighborhood Association, PO Box 72, New Bern, NC 28563 (with check payable to Ghent Neighborhood Association) or pay online <https://newbernmardigras.com/pay-here/>.

**Please note:** This is a fun-only, no politics, no religion, family-friendly event. New Bern Mardi Gras reserves the right to reject, restrict, or remove any vendor.

**SPACE ASSIGNMENTS:** Vendor locations will be given the day of the event, and Mardi Gras committee determines booth placement. **If you need electricity for your booth you must request this in advance – availability is limited** and, therefore, first-come, first-served. The New Bern Mardi Gras committee reserves the right to modify space assignments as needed. Vendors should not be late for setup.

All spaces will be accessible by vehicle for setup. You may begin setting up at 8 a.m. on Saturday, February 26, and must have your vehicle moved to designated parking by 10:50 a.m.

Vendors are responsible for their own tents, tables, displays, and supplies.

**VENDOR PARKING:** Vendors are to set up and then move vehicles from Spencer Avenue to designated parking in the Temple Church parking lot – enter the Temple Church parking lot from Fifth Street; parking lot is on left.

**CLEANUP:** Vendors are to leave nothing behind once packed up and departed – including trash, equipment, broken items, and so forth.

**DAMAGES:** Vendors will be assessed any appropriate charges in the event of damage, vandalism, or litter.

**TAXES:** All vendors are individually responsible for collecting and reporting state and local sales taxes.

**WEATHER:** This is an all-weather event, and there is no rain date. The Mardi Gras committee will address serious weather concerns, if any, and will communicate any cancellation promptly.

For more information, contact us at [Vendors@NewBernMardiGras.com](mailto:Vendors@NewBernMardiGras.com).

**Space is not reserved until payment received.**

Name of Vendor: \_\_\_\_\_

Product or Service: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

PayPal Name and E-Mail: \_\_\_\_\_

OR Check Number: \_\_\_\_\_

*Is this a non-profit organization? (no vendor fee for non-profits):* \_\_\_\_\_

*Are you a Ghent or Trolley Run resident? (no vendor fee for residents):* \_\_\_\_\_

If yes, what is your address: \_\_\_\_\_

Please tell us a little bit about your business:

---

---

---

*I have read and agree to the Vendor Registration, Guidelines, and Information governing the New Bern Mardi Gras 2020:*

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_

*Returned checks will negate the above registration and be assessed a service charge of \$25.*

**THANK YOU FOR JOINING OUR FESTIVAL!**