

New Bern Mardi Gras 2019 in Historic Ghent

Vendor Registration, Guidelines, and Information

EVENT DATE AND TIME: March 2, 2019 on Spencer Avenue between 2nd Street and 5th Street from 11 AM to 6 PM. Set-up and take-down will be an hour before and an hour after the event.

Vendors must be in place for the entire event from 11 AM to 6 PM.

TO REGISTER: Go to NewBernMardiGras.com and click on “Vendor Sign-Up” under the logo. Please fill out entire form. Vendors may also fill out the physical form below.

The committee reserves the right to accept or reject registrants.

FEE: 10’ x 10’ single space is \$50.00.

10’ x 24’ double space is \$75.00.

TO PAY: Go to <https://NewBernMardiGras.com> and click on “Pay Here” (under the logo) to pay by PayPal.

If you prefer to pay by check, please contact us at [Hello@NewBernMardiGras.com](mailto>Hello@NewBernMardiGras.com) or call Nancy at 520-591-3373.

APPLICATION DEADLINE: February 1, 2019.

SPACE ASSIGNMENTS: Vendors will be notified of space assignments by February 15, 2019. The New Bern Mardi Gras 2019 committee reserves the right to modify space assignments as needed.

All spaces are accessible by vehicle for set-up. You may begin setting up at 10 AM on Saturday, March 2, 2019 and must have your vehicle moved to designated parking by 10:50 AM.

Vendors are responsible for their own tents, tables, displays, and supplies.

VENDOR PARKING: Vendors are to set up and then remove vehicles from Spencer Avenue to designated parking in the Temple Church parking lot—enter the Temple Church parking lot from 5th Street; parking lots on left.

CLEAN-UP: Vendors are to leave nothing behind once packed up and departed, including trash, equipment, broken items, and so forth.

TAXES: All vendors are responsible for collecting and reporting North Carolina and local sales tax individually.

WEATHER: This is an all-weather event, and there is no rain date. The New Bern Mardi Gras 2019 committee will address serious weather concerns, if any, and will communicate any cancellation promptly.

NAME OF VENDOR: _____

PRODUCT or SERVICE: _____

CONTACT NAME: _____

CONTACT PHONE and E-MAIL: _____

PAYPAL E-MAIL you're using or CHECK NUMBER: _____

I have read and agree to the Vendor Registration, Guidelines, and Information governing the New Bern Mardi Gras 2019.

Signature: _____

Printed name: _____

Date: _____

Returned checks will negate the above registration and be assessed a service charge of \$25.00.

MAIL TO:
Ghent Neighborhood Association
1903 Spencer Ave
New Bern, NC 28560